I. INTRODUCTION AND BACKGROUND

A. Supersede

This computer matching agreement (CMA) between the Defense Manpower Data Center (DMDC) of the Department of Defense (DoD) and the Veterans Benefits Administration (VBA) of the Department of Veterans Affairs (VA) supersedes all existing data exchange agreements or memoranda of understanding applicable to the exchange of personal data pertaining to VA disability compensation and pension recipients who have returned to active duty.

B. Guidance

This agreement between DoD and VA is executed to comply with the Privacy Act of 1974, as amended, 5 U.S.C. § 552a, and with the regulations promulgated thereunder including Office of Management and Budget (OMB) guidelines pertaining to computer matching (54 FR 25818, June 19, 1989), and revised OMB Circular No. A-108, Federal Agency Responsibilities for Review, Reporting, and Publication under the Privacy Act (81 FR 94424, December 23, 2016).

C. Abbreviations and Definitions


2. DMDC: Defense Manpower Data Center, DoD Center Monterey Bay, 400 Gigling Road, Seaside, CA 93955.

3. DoD: Department of Defense.

4. DOD_EDI_PN_ID (DoD EDIPI): DoD Electronic Data Interchange Person Identifier

5. DOD_VA_PNL: DoD VA Personnel Name

6. DOD_VA_GRAS: DoD VA Guard Reserve Active Service

7. DOD_VA_PN_XR: DoD VA: Person Cross Reference
8. FR: Federal Register, when used for citation purposes with the volume number and page number. Example: 58 FR 12345. Information about the FR can be found at https://www.archives.gov/federal-register/the-federal-register/about.html.

9. Matching Program: Defined in 5 U.S.C. § 552a(a)(8). The particular matching program described in this agreement meets the criteria for a matching program because it involves a computerized comparison of two automated systems of records for the purpose of verifying the eligibility of, or continued compliance with statutory and regulatory requirements by, recipients of payments under a Federal benefit program as defined in 5 U.S.C. § 552a(a)(12).

10. OMB: Office of Management and Budget.


12. Recipient Agency: Consistent with subsection 5 U.S.C. § 552a(a)(9), will mean Veterans Benefits Administration, the agency receiving the records and actually performing the computer match (i.e., the matching agency).

13. Source Agency: Consistent with subsection 5 U.S.C. § 552a (a)(11), will mean the DMDC, the agency initially disclosing the records for the purpose of this computer match.


17. VA: Department of Veterans Affairs, Veterans Benefits Administration.

18. VADIR: The VA/DoD Identity Repository (VADIR) is a distributed database system of select data tables shared between the VA and DMDC production environments using replication technology. VADIR includes authoritative data from both DoD and VA to support consistent identification of beneficiaries, registration, automated eligibility determinations, and common business functions for VA beneficiaries.
D. Background

38 U.S.C. § 5304(c), Prohibition Against Duplication of Benefits, provides that VA disability compensation or pension based upon a person’s previous military service shall not be paid to that person for any period for which such person receives active service pay.

II. PURPOSE AND LEGAL AUTHORITY

A. Purpose of the Matching Program

1. The purpose of this agreement is to verify the continuing eligibility for Uniformed Services Members, including National Guard and Reserve personnel, for VA benefits by identifying VA disability benefit recipients who return to active duty and to ensure that VA benefits are terminated when appropriate.

2. VA maintains the VA-DoD Identity Repository (VADIR), a database used for benefits administration. DMDC provides identifying information on active duty personnel (including full-time members of the National Guard and Reserve) in VADIR. VA provides identifying information on disability compensation and pension recipients in VADIR. VA will use the data in VADIR to identify those VA benefit recipients who are on active duty for the same periods and thus are ineligible to receive VA compensation or pension. This information will be used to adjust or terminate benefits, when appropriate.

B. Legal Authority

1. The legal authority for conducting the matching program for use in the administration of VA’s Compensation and Pension Benefits Programs is contained in 38 U.S.C. § 5304(c), Prohibition Against Duplication of Benefits, which precludes “[p]ension, compensation, or retirement pay on account of any person's own service…for any period for which such person receives active service pay.”

DoD is authorized to provide information to VADIR for this purpose pursuant to 38 U.S.C. § 5106, which requires the “head of any Federal department or agency” to “provide such information” requested by VA “for purposes of determining eligibility for or amount of benefits, or verifying other information with respect thereto.”
III. JUSTIFICATION AND ANTICIPATED RESULTS

A. Justification

The parties to this agreement have determined that a computer matching program is the most efficient, expeditious, and effective means of obtaining the information needed by VA to identify ineligible VA disability compensation and pension recipients who have returned to active duty. This matching agreement will make possible the identification of those Veterans who have returned to active duty, but are still receiving disability compensation or pension. If this identification is not accomplished by computer matching, but is performed manually, the cost would be prohibitive, and it is possible that not all ineligible individuals would be identified.

B. Anticipated Results

Based on the cost-benefit analysis, VA expects to save $23.1 million over the life of this matching agreement (Attachment 1). The cost and beneficial impact of this match on DoD operations is also described in Attachment 1.

IV. DESCRIPTION OF THE MATCH AND RECORDS INVOLVED

A. Description of the Match

1. VBA will provide in VADIR identified data elements of individual VA disability compensation and pension recipients. DMDC will provide in VADIR identified data elements of military members who are currently serving on active duty. The primary key used in VADIR to identify and cross-reference data for a specific individual is the DoD Electronic Data Interchange Person Identifier (DOD_EDI_PN_ID).

2. VA will perform a computer match of individuals receiving VA disability compensation or pensions against the DMDC records of Uniformed Services Members, including National Guard and Reserve personnel, who are currently serving on active duty. VADIR will use the DoD EDIPI to identify matching DoD and VA records, i.e., those that are about the same individual. For matched records, VA will obtain the Service member's name, branch of service, and other required data elements from additional VADIR Tables.

3. VA is responsible for verifying that the computer-generated matches are consistent with the VADIR source data and for resolving all discrepancies or inconsistencies on an individual basis. VA is also responsible for making final determinations as to positive identification, eligibility for benefits, and verifying any other information required, consistent with Section VII of this agreement.
B. Number of Records and Data Elements Involved

1. The data provided by VA will contain information on approximately 5.1 million disability compensation and pension recipients. The data elements to be used for this matching program are listed in Attachment 2.

2. The data provided by DMDC contains approximately 2.5 million records of Uniformed Services Members, including National Guard and Reserve personnel, who are currently serving on active duty. The data elements to be used for this matching program are listed in Attachment 3.

C. Privacy Act Systems of Records

1. VA will use the system of records identified as "VA Compensation, Pension, Education and Vocational Rehabilitation and Employment Records-VA" (58 VA 21/22/28), published at 74 FR 29275 (June 19, 2009), and last published at 84 FR 4138 and amended on February 14, 2019¹ with the appropriate routine use number 49.

2. DoD will use the system of records identified as DMDC 01 DoD, entitled “Defense Manpower Data Center Data Base”, last published in full at 84 FR 6383 (Feb. 27, 2019)², and modified at 84 FR 8698 (Mar. 11, 2019)³ and 84 FR 15605 (April 16, 2019)⁴. Routine Use 1.e(1) covers the disclosure of DoD information to VA for the purposes outlined in this agreement.

V. RECORDS ACCURACY ASSESSMENT

A. Recipient Agency

VA records are from Compensation and Pension Corporate Records maintained at the Hines Benefits Delivery Center. They contain information provided by Compensation recipients and obtained from official sources such as Service department records. Previous matches with the same files indicate that VA records are at least 99% accurate.

B. Source Agency

DMDC records are extracts of personnel records provided by the Uniformed Services and maintained in the DMDC Person Data Repository satellite databases. Experience with the use of these records for other business applications and analyses performed by DMDC show these records to be at least 99% accurate.

VI. STARTING AND COMPLETION DATES

A. Transmittal Letter Begins Review Time

When this agreement is approved and signed by the Chairpersons of the respective Data Integrity Boards (DIB), VA, as the recipient agency, will submit this agreement and the proposed public notice of the match as attachments via a transmittal letter to OMB and Congress for review. The time period for review begins as of the date of the transmittal letter.

B. Matching Notice Publication

VA will forward the public notice of the proposed matching program for publication in the FR, as required by subsection (e)(12) of the Privacy Act, following notice to OMB and Congress, consistent with subsections (o)(2) and (r) of the Privacy Act and OMB Circ. A-108. The matching notice will clearly identify the systems of records and categories of records being used. A copy of the published notice shall be provided to DoD.

C. Effective Date of Agreement

This matching agreement shall become effective and matching may commence following publication of the matching notice in the FR and completion of the 30 day public comment period, or after the end of a subsequent 30-day comment period should significant changes in response to public comments and republication of the matching notice in the FR be necessary.

D. Duration and Renewal of the Agreement

This agreement shall be valid for 18 months from the effective date of the agreement and may be renewed by the agencies for a period of time not to exceed one additional year, if each agency's program manager certifies to its respective Data Integrity Board that:

1. The matching program will be conducted without change; and

2. The matching program has been conducted in compliance with the agreement.
It shall be the responsibility of the recipient agency to draft the renewal. If either agency does not wish to renew this agreement, it should notify the other of its intentions not to renew at least 90 days before the expiration of the agreement.

E. Frequency of Matching

Upon the agreement taking effect, VA will perform the data match on a monthly basis.

F. Modification or Termination of the Agreement

This agreement may be modified at any time with the consent of each agency. The modification must be in writing, satisfy the requirements of the Privacy Act and OMB Circular A-108, and be approved by the agencies' respective DIBs.

Either agency may unilaterally terminate this agreement upon written notice to the other agency, in which case, the termination shall be effective 90 days after the date of the notice, or at a later date specified in the notice so long as the termination date does not exceed the expiration date of the agreement in effect (including any applicable renewal period approved by the Data Integrity Board).

VII. NOTICE PROCEDURES TO RECORD SUBJECTS

A. Individual Notice

Subsection (o)(l)(D) of the Privacy Act requires an agency to implement procedures for providing individualized notice at the time of application, and periodically thereafter, to applicants for and recipients of payments under Federal benefits programs. VA provides individualized (direct) notice to all applicants who apply for disability compensation or pension benefits that the information provided on the application (VA Form 21-526, Application for Compensation or Pension) is subject to computer matches with other agencies to determine eligibility for benefits and may be used by VA to verify any information provided.

B. Constructive Notice

Any deficiencies as to direct notice procedures to the individual for the matching program in paragraph VII (A), above, are cured by the constructive or indirect notice that will be accorded record subjects by agency publication in the FR of both the applicable routine use in the relevant system of records notice, as required by subsection (e)(11) of the Privacy Act, permitting disclosures of information for purposes of verifying eligibility for continued receipt of disability compensation or pension and the proposed matching program notice, as required by subsection (e)(12) of the Privacy Act, announcing the agency's intent to conduct computer matching for verification of eligibility for disability compensation or pension.
VIII. VERIFICATION PROCEDURES AND OPPORTUNITY TO CONTEST

A. Verification Procedures

1. VA is responsible for verifying and determining, in the event of a match, if the data resulting from the match is consistent with the data in the VA disability compensation or pension files and for resolving all discrepancies or inconsistencies as to the positive identification on an individual basis.

2. VA will independently investigate and verify any discrepancies resulting from the match, prior to taking any adverse actions (i.e., termination of disability compensation or pension payments) against an individual.

B. Opportunity to Contest Findings

Sixty days before taking any adverse action based on the information resulting from the match, VA will provide written notice to all individuals against whom adverse action is anticipated. This written notice will inform the individual:

1. That VA has received information from DMDC that indicates that the individual is serving on active duty or was serving on active duty during a period when the individual was also in receipt of compensation or pension pay. The notice will further advise that disability compensation or pension cannot be legally paid while the individual is receiving active duty pay and that action will be taken to terminate such VA payments and to recoup those amounts that have been overpaid.

2. That the individual has the right to present new evidence, the right to a hearing, and has 60 days in which to contest and respond to the information provided by VA.

3. That unless the individual notifies VA that the information is not accurate within 60 days from the date of the notice, VA will conclude that the data provided is correct and will take appropriate action regarding the individual's payments. If the individual verifies the accuracy of the adverse information, VA will take the proposed action immediately. Upon completion of the adverse action, VA will notify the individual of appellate rights, amount of overpayment, if any, and procedures for requesting waiver of the overpayment.

IX. SECURITY PROCEDURES

Both DoD and VA agree to comply with the information security requirements of the Federal Information Security Modernization Act of 2014 (Pub.L. 112-283), 44 U.S.C., Chapter 35, Subchapter II (44 U.S.C. § 3551 et seq.); related OMB circulars and memoranda, including Circular A-130, Managing Information as a Strategic Resource
(July 28, 2016) and Memorandum M-17-12, Preparing for and Responding to a Breach of Personally Identifiable Information (January 3, 2017); applicable National Institute of Standards and Technology (NIST) directives; and the Federal Acquisition Regulations. These laws, directives, and regulations include requirements for safeguarding Federal information systems and personally identifiable information (PII) used in Federal agency business processes, as well as related reporting requirements. Both agencies recognize and will implement, if mandated, the laws, regulations, NIST standards, and OMB directives including subsequent publications to the effective date relating to the subject of this agreement.

FISMA requirements apply to all Federal contractors, organizations, or sources that possess or use Federal information, or that operate, use, or have access to Federal information systems on behalf of an agency. The recipient agency is responsible for oversight and compliance of their contractors and agents.

A. DoD and VA will safeguard information provided under this agreement as follows:

1. The Privacy Act requires that each matching agreement specify procedures for ensuring the administrative, technical, and physical security of the records matched and the results of such programs (5 U.S.C. § 552a(o)(1)(G)). Each agency shall establish appropriate administrative, technical, and physical safeguards to assure the security, confidentiality of records, and to protect against any anticipated threats or hazard to their security or integrity, which could result in substantial harm, embarrassment, inconvenience, or unfairness to any individual on whom information is maintained.

2. Access to the records matched and to any records created by the match will be restricted only to those authorized employees and officials who need it to perform their official duties in connection with the uses of the information authorized in this agreement.

3. The records matched and any records created by the match will be stored in a controlled area accessible only to authorized users.

4. The records matched and any records created by the match will be processed under the immediate supervision and control of authorized personnel in a manner that will protect the confidentiality of the records, and in such a manner that unauthorized persons cannot retrieve any such records by means of computer, remote terminal or other means. Access to the record storage area is restricted to those personnel with a valid requirement and authorization to enter. Only authorized personnel will transport the records matched and those created by the match. Such transport shall be under appropriate safeguards consistent with the manner in which the records are stored and processed.
B. All personnel who will have access to the records exchanged and to any records created by this exchange will be advised of the confidential nature of the information, the safeguards required to protect the information and the civil and criminal sanctions for noncompliance contained in the Privacy Act of 1974 and other applicable federal laws. DoD may make onsite inspections or make other provisions to ensure VA is maintaining adequate safeguards.

C. Incident Reporting
If VA experiences a breach of PII or security incident, they will notify DoD's points of contact named in Section XIII of this CMA, and dodhra.dode-mb.dmdc.list.privacy-office@mail.mil for a breach of PII, and dodhra.dode-mb.dmdc.list.ir-team@mail.mil for security incidents within 1 hour of the incident.

X. RECORDS USAGE, DUPLICATION, RETENTION AND REDISCLOSURE RESTRICTIONS

A. VA agrees to the following limitations on the access to, and disclosure and use of, the electronic files and information provided by DoD/DMDC:

1. That the data provided by DoD/DMDC as part of the matching program will remain the property of DoD/DMDC.

2. That the data supplied by DoD/DMDC and the records created by the match will be used only for the purposes of, and to the extent necessary in, the administration of the matching program covered by this agreement or as otherwise required by applicable law. Any additional uses not specified in this agreement will require the written permission of DoD/DMDC.

3. That the data provided by each agency will not be used to extract information concerning individuals therein for any purpose not specified in this agreement.

4. That the data provided by each agency will not be duplicated or disseminated within or outside the recipient agency except in accordance with the terms of this agreement and as authorized by law.

5. That information resulting from the matching program may be disclosed for follow-up and verification or for civil or criminal investigation or prosecution if the match uncovers activity that warrants such action.

B. Both agencies will keep an accurate accounting of disclosures from an individual's record as required by subsection (c) of the Privacy Act. This accounting is mandated so as to permit record subjects to know how their personal information is being used; to enable the agency to inform past recipients of disputed or corrected information;
and to provide an audit trail for any subsequent reviews of agency compliance with subsection (b) of the Privacy Act pertaining to conditions of disclosure.

C. VA will retain the identifiable records only for the period of time required for any processing related to the matching program and then will destroy the records unless the information must be retained in order to meet evidentiary requirements. In the latter instance, identifiable records will be retired in accordance with the applicable records retention schedule (44 U.S.C. § 3303a).

D. Each party agrees to the following with respect to data ownership and retention:

1. DMDC data sent to the VA pursuant to this agreement will remain DoD-owned records while stored in VADIR. Those records shall be retained in accordance with the Federal Records Act and applicable records schedules (44 U.S.C. 3303A). VA will not create a separate, permanent data set consisting of this information except as necessary to monitor the results of the matching program.

2. If any DMDC record pertains to a match and warrants retention by VA, VA may copy the DMDC record and maintain it in the Veteran’s file in the appropriate VA Privacy Act system of records associated with the VA activity supported by this matching agreement. Those records shall be retained in accordance with the Federal Records Act and applicable records schedules (44 U.S.C. 3303A).

XI. COMPTROLLER GENERAL ACCESS

The Government Accountability Office (Comptroller General) of the United States may have access to all DoD and VA records as necessary to monitor and verify compliance with this agreement.

XII. REIMBURSEMENT

Expenses incurred by this data exchange will not involve any payments or reimbursements between DoD and VA. Cost adjustments however, may be made in the future between the agencies. VA and DoD may make such adjustments by means of a reimbursable agreement between the two agencies.
XIII. POINTS OF CONTACT

A. The VA contacts are:

1. **Program Issues:**
   Charlene Small
   Program Analyst
   Compensation Service
   Veterans Benefits Administration
   Department of Veterans Affairs
   810 Vermont Avenue, NW
   Washington, DC 20420
   Telephone: (202) 306-8914
   E-mail: Charlene.Small@va.gov

2. **Systems Operations:**
   Scott Fagan
   Business Applications Analyst
   Compensation Service
   810 Vermont Avenue, NW
   Washington, DC 20420
   Telephone: (402) 420-4233
   E-mail: Scott.Fagan@va.gov

3. **Security Operations:**
   Yancy McPherson
   Information System Security Officer (ISSO)
   District 2, Southern Territory
   Service Operations – Enterprise Security Operations
   6437 Garners Ferry Road
   Columbia, SC 29209
   Telephone: (803) 647-2339
   Email: Yancy.McPherson@va.gov

B. The DoD contacts are:

1. **For DoD Data Integrity Board Issues:**
   Cheryl Jenkins
   Management Analyst
   Privacy, Civil Liberties, and FOIA Directorate (PCLFD)
   4800 Mark Center Drive, Box 24
   Alexandria, VA 22350-1700
   Telephone: (703) 571-0070
   Email: Cheryl.Jenkins8.civ@mail.mil
2. **DMDC Privacy Issues:**
   Samuel Peterson  
   Privacy Chief  
   Defense Manpower Data Center  
   400 Gigling Rd.  
   Seaside, CA 93955-6771  
   Telephone: (831)-220-7330  
   Email: Samuel.M.Peterson2.civ@mail.mil

3. **DMDC System Operations:**
   Jasdeep Singh  
   IT Specialist, Product Owner  
   Defense Manpower Data Center  
   400 Gigling Rd.  
   Seaside, CA 93955-6771  
   Telephone: (831) 220-7001  
   Email: Jasdeep.Singh.civ@mail.mil

4. **DMDC Security Issues:**
   Donna Naulivou  
   Information System Security Officer  
   Defense Manpower Data Center  
   400 Gigling Rd.  
   Seaside, CA 93955-6771  
   Telephone: (831) 220-6855  
   Email: Donna.M.Naulivou.civ@mail.mil
XIV. APPROVALS

A. DoD Program Official

Subject to the approval of the Data Integrity Boards of the parties to this agreement and the required notifications, the authorized program official, whose signature appears below, accepts and expressly agrees to all the terms and conditions, included herein, confirms that no verbal agreements of any kind shall be binding or recognized, and hereby commits DMDC to the terms of this agreement.

Michael V. Sorrento
Director
Defense Manpower Data Center
Department of Defense

11/10/2021
DEPARTMENT OF DEFENSE

APPROVALS (cont.)

B. Data Integrity Board

The Defense Data Integrity Board has reviewed this computer matching agreement and has found it to comply with the Privacy Act of 1974, as amended (5 U.S.C. § 552a), and approves it.

CHUNG.JOO.Y.1 512306507
Digitally signed by CHUNG.JOO.Y.1512306507
Date: 2021.11.12 08:34:49 -05'00'

Joo Y. Chung
Chairperson
Defense Data Integrity Board
Department of Defense

11/12/2021

Date
C. VA Program Officials

Subject to the approval of the Data Integrity Boards of the parties to this agreement and the required notifications, the authorized program officials, whose signatures appear below, accept and expressly agree to all the terms and conditions included herein, confirm that no verbal agreements of any kind shall be binding or recognized, and hereby commit their respective organization to the terms of this agreement.

Beth Murphy
Executive Director
Compensation Service
Veterans Benefits Administration
Department of Veterans Affairs

Dr. Nilijah E. Carter
Executive Director
Pension & Fiduciary Service
Veterans Benefits Administration
Department of Veterans Affairs
D. Data Integrity Board

The Department of Veterans Affairs Data Integrity Board has reviewed this computer matching agreement and has found it to comply with the Privacy Act of 1974, as amended (5 U.S.C. § 552a), and approves it.

Joseph Stenaka
Chair
Data Integrity Board
Department of Veterans Affairs
Attachments

1. VA and DoD Cost Benefit Analysis
2. VA Data Elements to be Furnished to DMDC
3. DMDC Data Elements to be Furnished to VA
ATTACHMENT 1

COMPUTER MATCHING AGREEMENT WITH
DEFENSE MANPOWER DATA CENTER,
DEPARTMENT OF DEFENSE
COST BENEFIT ANALYSIS SUMMARY

The savings will be realized over the period of the agreement, from September 23, 2021 through March 23, 2023 and were prorated to reflect estimated mandatory savings for FY 2021 to FY 2023.

1. **VA COST-BENEFIT ANALYSIS**

   **BENEFITS:**
   
   Recovered overpayments and debts and cost avoidance from reduced payments
   
   TOTAL BENEFITS $24,895,000.00

   **COSTS:**
   
   VA Salary, Benefits, Rent, Supplies, Other services, and equipment, (includes the cost of IT equipment for FTE, installation, maintenance, and IT support)
   
   TOTAL COSTS $1,800,000.00

   **BENEFITS MINUS COSTS:** $23,095,000.00

   Based on historical data and program knowledge, Compensation Services assumes future cost avoidance based on this matching agreement will be equal to 75 percent of total overpayments. The overall benefit realized by the match, $23,095,000 exceeds the costs by a ratio of 14 to 1, demonstrating the cost-effectiveness of this match for VA.
2. **DoD COST BENEFIT ANALYSIS**

**BENEFITS:**

The data sharing arrangement involves the exchange of personnel information between DoD and VA to facilitate more effective and efficient management of benefits programs administered by the Veterans Administration. DMDC provides personnel data through VADIR to support multiple Veterans Administration benefits programs. This computer matching activity to cross-check active duty records against those receiving VA pensions and disability payments will not require significant additional effort on DMDC’s part. The use of computer matching obviates the need for manual efforts and decreases the risk of errors in recoupment actions.

**COSTS:**

**DMDC FY21 Technical Operations**

Extract data to VADIR 15,000

*DMDC FY2021 Technical Operations Estimate:* $15,000

**DoD FY21 Administrative/Personnel Costs**

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*DMDC FY2021 Administrative Estimate:* $3,798

**SUMMARY:**

While DoD’s costs for participating in the match are relatively small, the benefit to service members can be substantial, even if it is not easily quantified. In addition to a more efficient program and improved service, Uniformed Services Members, including National Guard and Reserve, benefit significantly from this match through the reduced need for and reduced severity of recoupment actions resulting from inappropriate payment of both active duty pay and VA pensions or disability benefits.
ATTACHMENT 2

VA DATA ELEMENTS TO BE FURNISHED IN VADIR

a. VA File Number
b. VA Regional Office Number
c. Date of Birth
d. First Name
e. Last Name
f. Middle Initial
g. Payee Number
h. Category Type
i. SSN
ATTACHMENT 3

DMDC DATA ELEMENTS TO BE FURNISHED IN VADIR

1. DoD Electronic Data Interchange Person Identifier
2. DoD Name
3. DoD Date of Birth
4. EOD Date (Entered on Duty Date)
5. Branch of Service
6. Date of Birth
7. First Name
8. Last Name
9. Middle Initial