

SYSTEM NAME: Automated Line of Duty (ALOD) Records, F044 AFRC A. (December 29, 2009; 74 FR 68801)

SYSTEM LOCATION: Headquarters, United States Air Force Reserve Command, 155 Richard Ray Blvd., Robins AFB, GA 31098-1635.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM: Air Force Active Duty, Reserve (to include Traditional Reservists (TR), Individual Mobilization Augmentees (IMA), and enlisted and commissioned Reservists), and National Guard service members who are injured while on active duty.

CATEGORIES OF RECORDS IN THE SYSTEM: Name, Social Security Number (SSN); address; telephone number, case files including requests submitted by the applicant; intra-agency correspondence concerning cases; correspondence from/to the applicant; and military personnel data.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM: 10 U.S.C. 8013, Department of Air Force; 10 U.S.C. 10204, Personnel Records and E.O. 9397 (SSN), as amended.

PURPOSE(S): To provide an electronic Web-based means of submission, receipt, storage, processing, and tracking of Line of Duty cases for Active Duty personnel, or Reserve and National Guard service members who are injured while on active duty. Routine uses of records maintained in the system, including categories of users and the purposes of such uses:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, these records may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' published at the beginning of the DoD compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE: Electronic storage media.

RETRIEVABILITY: Social Security Number (SSN).

SAFEGUARDS: Records are accessed by medical personnel, personnel specialist, legal officers, and commanders responsible for the Automated Line of Duty data. All person(s) are properly screened and cleared for need-to-know. Records are protected by the Department of Air Force access authentication procedures and by network system security software. They are stored in office buildings protected by guards, controlled screening, use of visitor registers, electronic access, and/or locks. Passwords and digital signatures are used to control access to the system data, and procedures are in place to deter and detect browsing and unauthorized access.

SYSTEM MANAGER(S) AND ADDRESS: HQ, Air Force Reserve Command, AFRC/SG, 135 Page Rd, Robins AFB, GA 31098-1635.

NOTIFICATION PROCEDURE: Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the commander or supervisor of organization to which individual is/was assigned or employed. Official mailing addresses are published as an appendix to the Department of Air Force compilation of systems of records notices.

Individuals should furnish full name, Social Security Number (SSN), current address and telephone number.

RECORD ACCESS PROCEDURES: Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the commander or supervisor of organization to which individual is/was assigned or employed. Official mailing addresses are published as an appendix to the Department of Air Force compilation of systems of records notices.

Individuals should furnish full name, Social Security Number (SSN), current address and telephone number.

CONTESTING RECORD PROCEDURES: The Air Force rules for accessing records and for contesting contents and appealing initial agency determinations are published in Air Force Instruction 33-332; 32 CFR part 806b; or may be obtained from the system.

RECORD SOURCE CATEGORIES: Intra-agency correspondence concerning cases; correspondence from/to the applicant; and military personnel data.

EXEMPTIONS CLAIMED FOR THE SYSTEM: None.